



Mi'kmaq Cultural Heritage Program Application

Qalipu Cultural Foundation

Name of Applicant/Organization:		Application Date:
Mailing Address:	Contact Information:	
	Contact Person: Title: Phone number: Fax number: Email:	
Location of Activity (Community) _____		
Does the Activity include various regions or wards <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, Explain which regions/wards and the level of involvement? _____ _____		
Are you incorporated as a non-profit organization? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, what is your Incorporation Number? _____		
Are you listed with the Canada Revenue Agency as a Registered Charity? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, what is your Registration Number? _____		
How many active volunteers and paid staff are involved in assisting your group or organization?		
Volunteers:	Full -Time Staff:	Part -Time Staff:
Please indicate the program component that applies primarily to your project. All applications must be received 6 weeks in advance, unless indicated otherwise.		
<input type="checkbox"/> National Aboriginal Day Celebration (Application must be received by the 1 st Monday in May) <input type="checkbox"/> St. Anne's Day Celebration (Application must be received by the 1 st Monday in June) <input type="checkbox"/> Regional Celebrations <input type="checkbox"/> Educational Outreach <input type="checkbox"/> Traditional Teachings <input type="checkbox"/> Other: _____ .		
<i>Maximum project funding is \$2,500. For short-term events that recognize or celebrate traditional culture, the maximum funding available is \$1,000.</i>		
Please indicate the percentage of grant requested upfront.		
<input type="checkbox"/> Fifty percent (50%) <input type="checkbox"/> We request _____% (must be between 51% and 75%). Please attach a letter to support your request. <input type="checkbox"/> Advance payment is not necessary.		
<i>The balance of grant will be issued upon meeting the post event requirements.</i>		

Please attach the following:

1. Proposal with narrative: Brief background of your organization, description and objectives of project, including a work plan and timeline. Clearly state who the project is aimed at and how it will contribute to the safeguarding of your cultural heritage and indicate the number of participants anticipated. Detailed budget breakdown. Brief description on how the QCF will be recognized for providing financial contribution. Indicate how the project will be evaluated
2. Any relevant studies (feasibility, surveys, needs assessment) that relate to the project.
3. Confirmation Letters of all other funding sources, along with any in-kind contributions.
4. Any letters of support from community organizations or other partners

Total estimated cost of your proposal:

QCF Funding Requested:

Applicant's Declaration

To the Qalipu Cultural Foundation (QCF):

- a) I confirm that the information given in this application is, to the best of my knowledge and ability, complete, true and correct.
- b) I will provide all information required by QCF to complete the assessment of this project and I authorize QCF to make any inquiries of such persons, firms, corporations or other government agencies as it deems necessary in order to reach a decision on this application.
- c) I will instruct the existing lenders, as indicated above, to provide QCF with full information concerning my (the applicant's) operating and financial position. I further authorize QCF to discuss fully my (the applicant's) affairs with the funding partners and credit agencies and other potential contributors regarding this application.
- d) If approved, I understand that I will be responsible for the following: Executive summary, evaluation summary, original receipts, the returned of any unused funds made out to Qalipu Cultural Foundation in the form of a cheque.

Name of Signing Officer

Signature

Date

Name of Signing Officer

Signature

Date

Please submit application to:

Qalipu Cultural Foundation
Attention: Mi'kmaq Cultural Heritage Program Selection Committee
3 Church Street Corner Brook, NL A2H 2Z4
Tel: (709) 634-8046

Faxed and emailed applications will not be accepted.

Any personal information collected or provided as part of the application process will only be used for purposes relating to the operation of the relevant funding programs and for statistical reports. All information will be kept confidential and will not be disclosed to third parties without your consent unless required or authorized by law. Any questions or comments regarding privacy issues can be directed to Nicole Travers, Resource Coordinator, Qalipu Mi'kmaq First Nation Band, 709-634-4706.